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#### **ECUA Mission Statement**

**The Mission of the Emerald Coast Utilities Authority is to promote the quality of life of the Emerald Coast by providing water, wastewater, and sanitation services in an effective and efficient manner.**

## **A G E N D A**

**A REGULAR MEETING OF THE  
EMERALD COAST UTILITIES AUTHORITY BOARD  
THURSDAY, DECEMBER 14, 2017  
ECUA BOARD ROOM  
9255 STURDEVANT STREET  
ELLYSON INDUSTRIAL PARK  
2:00 P.M.**

- 1. INVOCATION AND PLEDGE OF ALLEGIANCE**
- 2. CALL TO ORDER**
- 3. ADOPTION OF AGENDA**
- 4. PUBLIC HEARINGS:**
  - (a) 2:00 p.m. – Proposed establishment of revised residential sanitation service charges in Santa Rosa County, Florida, as well as the Town of Jay, Florida**
  - (b) Adoption of Resolution 17-19 - A FINAL RATE SETTING RESOLUTION ESTABLISHING REVISED RESIDENTIAL SANITATION SERVICE CHARGES IN SANTA ROSA COUNTY, FLORIDA AS WELL AS THE TOWN OF JAY, FLORIDA; PROVIDING AN EFFECTIVE DATE, pg. 5**

- (c) 2:00 p.m. – Proposed revision to the Fats, Oils, and Grease Program
- (d) Adoption of Resolution 17-20 - A FINAL RESOLUTION REVISING THE FATS, OILS, AND GREASE PROGRAM; PROVIDING AN EFFECTIVE DATE, pg. 7
- 5. OPEN FORUM
- 6. PRESENTATIONS:
  - (a) *Special Recognition Award* to Mr. Josh Womack, former ECUA Citizens' Advisory Committee member
  - (b) Presentation of an *Outstanding Environmental Stewardship Award* from the Florida Department of Environmental Protection – Northwest District
- 7. APPROVAL OF MINUTES:
  - (a) Organizational Board meeting of November 16, 2017, pg. 18
  - (b) Regular Board meeting of November 16, 2017, pg. 22
- 8. REPORT OF THE ECUA CITIZENS' ADVISORY COMMITTEE 12/06/17, pg. 32
  - F. Extension of contract – Air release valve replacement, pg. 33
  - G. Replacement parts for automatic meter reading meters, pg. 33
  - H. Navy Point sewer expansion, Phase 3-Lateral restoration and resurfacing, pg. 34
- 9. OPERATIONAL ITEMS:
  - (a) Award of bid – Pen Haven gravity sewer upgrade, pg. 35
  - (b) Well Line Road lift station #143 replacement-Power of Eminent Domain, pg. 39
  - (c) Adoption of Resolution 17-21 – A RESOLUTION OF THE GOVERNING BODY OF THE EMERALD COAST UTILITIES AUTHORITY AUTHORIZING THE EXECUTION AND DELIVERY OF A MASTER EQUIPMENT LEASE-PURCHASE AGREEMENT WITH PNC EQUIPMENT FINANCE, LLC, AS LESSOR, AND SEPARATE LEASE SCHEDULES THERETO AND ESCROW AGREEMENT FOR THE ACQUISITION, PURCHASE, FINANCING AND LEASING OF CERTAIN EQUIPMENT WITHIN THE TERMS HEREIN PROVIDED; AUTHORIZING THE EXECUTION AND DELIVERY OF OTHER DOCUMENTS REQUIRED IN CONNECTION THEREWITH; AND AUTHORIZING ALL OTHER ACTIONS NECESSARY TO THE

**CONSUMMATION OF THE TRANSACTIONS CONTEMPLATED BY  
THIS RESOLUTION, pg. 44**

- 10. INFORMATIONAL REPORTS (None)**
- 11. EXECUTIVE DIRECTOR'S REPORT**
- 12. ATTORNEY'S REPORT**
- 13. UNFINISHED BUSINESS**
- 14. NEW BUSINESS**
- 15. BOARD COMMUNICATIONS**
- 16. ADJOURNMENT**

The next regular meeting of the Emerald Coast Utilities Authority Board is scheduled for ***Thursday, January 25, 2018 at 3:00 p.m.*** in the ECUA Board Room at 9255 Sturdevant Street, Ellyson Industrial Park.

Any person who decides to appeal any decision made by ECUA with respect to any matter considered at this meeting or hearing will need a record of the proceedings thereof. Since ECUA does not make verbatim records of its proceedings, such person may need to independently secure such a record, which should include the testimony and evidence on which the appeal is to be based.

Pursuant to the U.S. Americans with Disabilities Act, the ECUA will make reasonable modifications for access to ECUA services, programs, and activities by any qualified individual with a disability. Please call (850) 476-5110 (voice callers) or 1-800-955-8771 (TDD) for further information. Requests must be made at least 48 hours in advance of the event in order to allow the ECUA sufficient time to provide the requested accessibility.

### **GUIDELINES FOR OPEN FORUM**

- 1. Presentations are limited to five minutes.*
- 2. The Chairman may extend the time allowed if the Chairman determines an extension is necessary in order to allow sufficient time for a presentation. In this event, all persons addressing the same issue shall be allowed a similar extension of time.*
- 3. If a large number of persons have indicated their desire to speak, the Chairman may reduce the time allowed for presentations in order to avoid unduly prolonging the meeting.*
- 4. Presentations are limited to agenda items or other issues related to ECUA.*
- 5. Comments of a personal nature concerning any individual or comments or actions which are disruptive will not be permitted.*